

# RULES AND REGULATIONS

## 40<sup>TH</sup> ANNUAL BOIS D'ARC BASH

### Event Date and Application

1. Vendor application is for **Saturday, September 26, 2026, ONLY - 9:00 am to 6:00 pm.**
2. **Application deadline:** Submit a signed application form, along with full payment to the Commerce Chamber office on or before September 18, 2026.

### Booth Priority and Notification

1. **Priority:** Current Chamber members and returning vendors in good standing receive preference.
2. **Notification:** Vendors will be notified of their assigned space number by email.

### Health and Food Requirements

1. **Health Permit:** Food vendors that prepare any food on site must contact the Hunt County Health Department to obtain a health permit before submitting their application. A copy of the current Health Permit must be included with the application.
2. **Menu:** Submit your full menu along with your application. The Vendor Committee may contact you regarding menu items and restrictions. No additional items are allowed unless approved by the Committee.

### Set-Up and Takedown

1. **Set-up:** Begins at 6 am on Saturday for food trucks and trailers. Booth vendors may begin arriving at 7:00 am. All vehicles must be off the square by 8:45 am.
2. **Early Set-up:** Available on Friday afternoon (no earlier than 4 pm), with prior Chamber office approval. No business may be conducted on Friday unless you have paid the extra fee and are approved by the Committee.
3. **Takedown:** No tear-down before 6 pm. Vehicles may return for loading after 6 pm, with a guided vehicle (no exceptions). They must enter at the south entrance on Washington Street. You may hand-carry items out any time after 6 pm
4. **Food Vendors:** You may stay later than 6 pm with Vendor Committee approval (indicate on application).

### Vendor Responsibilities

1. **Equipment:** Vendors must provide their own tents, tables, chairs, extension cords, water hoses, etc.
2. **Space:** All materials must fit within the rented space (reg. vendors have 1 10x12 space). Booth placements are at the discretion of the Committee.
3. **Pricing:** Prices must be visible to customers waiting in line. If there are no large windows, prices must be posted outside the trailer or canopy.
4. **Ice:** Vendors must arrange for their own ice.
5. **Security:** Vendors are responsible for the security of their goods. The Chamber and Bash Committee accept no responsibility for stolen or damaged property, accidents, or injury.
6. **Clean-up:** Vendors must clean-up their space at the end of the day. Use trash bags to avoid filling public trash cans. Remove tape and booth numbers.

### Event Operations

1. **Weather:** Event is rain or shine.
2. **Emergency:** For emergencies or assistance, go to the Chamber Booth or the EMT Booth during festival hours.
3. **Entry:** All Vendors must enter the square at the south side entrance on Washington Street – by Chase Bank. Staff will direct you to your booth.

### General

1. **Application Status:** All applications are considered accepted when you receive the emailed invoice, however, if there is an issue of duplicates you will be notified by the Vendor Committee.
2. **Authority:** The Vendor Committee reserves the right to revoke or refuse booth space at any time, or to change / move vendors, as necessary.
3. **Please note** that no one is allowed to give away food or beverages for free. You may sell them from your booth with Health Department approval, but you can't give it away. Only approved food vendors have permission to sell food and beverages. This includes bottled water.

**YOU MAY FILL OUT YOUR APPLICATION ONLINE ON OUR FACEBOOK PAGE  
COMMERCE TX CHAMBER OF COMMERCE**

**OR YOU CAN REQUEST A COPY OF THE APPLICATION TO BE EMAILED TO YOU**

**Mail completed application and payment to:**

**Commerce Chamber of Commerce  
PO Box 290  
Commerce, TX 75429**

**Questions:**

**903-886-3950 – Office  
Karen@Commerce-Chamber.com**

**APPLICATIONS AND PAYMENT MAY BE DROPPED OFF AT**

**COMMERCE CHAMBER OF COMMERCE  
1114 MAIN STREET  
COMMERCE, TEXAS**

**MAKE ALL CHECKS PAYABLE TO: COMMERCE CHAMBER OF COMMERCE**